

19 APRIL 2016

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead officer(s)/ Service(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	<p>Finance, Policy and Resources 6/5/14 Article 27</p> <p>Property Sub Committee 03/02/19 Article 3</p>	<p><u>Review of Access to Leisure Scheme</u></p> <p>The Committee resolved, amongst other things, to approve the policy recommendations as set out in the report, subject to a further report on the proposed implementation of the changes being considered by the Committee.</p> <p>It was agreed that a combined report to include details of the New 3G Pitch, Northfield Academy and the Review of Access to Leisure Scheme will be submitted to the Finance and Resources Committee at its meeting on 19 April 2016.</p>	<p>Sport Aberdeen have been commissioned to conclude the review of the Access to Leisure Scheme, in partnership with the Active Aberdeen Partnership board. This will ensure that all sports' providers are able to input into the review and appropriate officers from Sport Aberdeen can evaluate the evidence and prepare suitable recommendations for the June cycle of the Finance, Policy and Resources Committee.</p>	<p>Alistair Robertson – Sport Aberdeen (Euan Couperwhite)</p>	<p>30/09/14</p>	<p>07/06/16</p>

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2.	Communities, Housing and Infrastructure Committee 18/3/15 Article 32	<p><u>Management of Events and Commercial Lets in Aberdeen's Parks and Open Spaces</u>.</p> <p>It was agreed that all charges be reviewed and agreed at Committee on an annual basis and to request that officers provide a review of how the charges had worked over the last 12 months within that report.</p>	An information bulletin report is available.	Daniel Parrot/Takki Sulaiman – Office of Chief Executive	19/04/16	
3.	Finance, Policy and Resources 23/4/15 Article 16	<p><u>Recruitment Advertising Arrangements</u></p> <p>It was agreed to instruct the Heads of Communication and Promotion and Head of Human Resources and Organisational Development to report back to Committee on the experience of the (In-House) trial period with recommendations of how to deal with recruitment advertising going forward.</p>	A report is included on the agenda for consideration.	Jeff Capstick – Corporate Governance	19/04/16	
4.	Finance, Policy and Resources 15/09/15 Article 12	<p><u>Participatory Budget</u></p> <p>The Committee agreed to instruct officers to bring a report to the June 2016 Committee on the effectiveness and impact of the process used.</p>	A report is included on the agenda for consideration.	Joanna Mackie – Communities, Housing & Infrastructure	07/06/16	19/04/16

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5.	Finance, Policy and Resources 15/09/15 Article 31	<u>Art Gallery Redevelopment Fundraising</u> The Committee agreed to request that an update report be submitted to the Committee in six months' time.		Neil Bruce – Education and Children's Services	19/04/16	
6.	Finance, Policy and Resources 15/09/15 Article 37	<u>New AECC - Market Testing Exercise</u> The Committee agreed to instruct officers to report the findings of the tendering exercise to this committee in Summer 2016.	A report is included on the agenda for consideration.	Scott Ramsay – Communities, Housing and Infrastructure	07/06/16	19/04/16
7.	Finance, Policy and Resources 15/09/15 Article 38	<u>Thomas Blake Glover House – Alternative Uses of the Property</u> The Committee agreed to instruct officers to commission a feasibility study not to exceed £25,000 to determine alternative uses for the property and maximise benefit for the public pound reporting back to the April 2016 Committee.	As instructed, officers are in the process of commissioning a feasibility study on the uses(s) of Glover House and expect to be in a position to report back in detail to the 7th June Finance, Policy and Resources Committee.	Richard Sweetnam/Gordon McIntosh – Communities, Housing and Infrastructure	19/04/16	07/06/16
8.	Finance, Policy and Resources 3/12/15 Article 11	<u>Suzunoya Project</u> The Committee agreed to award grant funding of £1,500 to support the development of the Aberdeen Pilot of the Suzunoya project, to create an	02/03/16 - An information bulletin report will be submitted to the Committee once the Project has received the funding from the Council and progress has been made.	Sally Wilkins - H&SCP		

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		open house that offers residents with dementia the opportunity to socially interact and enjoy healthy eating, by covering the cost of bringing experts on Suzunoya from Japan to Aberdeen; and to report back to the Committee on the progress of the Suzunoya Project on Dementia.				
9.	Communities, Housing and Infrastructure 20/01/16	<u>Removal of 77-79 Bon Accord Street</u> The Committee agreed to instruct officers to prepare a report to go to the next Finance Policy and Resources Committee outlining options for its future use.	The property is currently being reviewed and its future use/disposal will now be taken forward in accordance with the Surplus Property Procedure and an update on the property will be provided at the next Property Sub Committee.	John Quinn/Neil Strachan - Communities, Housing and Infrastructure	19/04/16	
10.	Planning Development Management Committee 11/02/16 Article 6	<u>Display of Plans at Committee</u> The Committee agreed to remit the issue of technical improvements at committee meetings to the appropriate Committee, including the possibility of obtaining a large HD Screen to display plans in the member's lounge/library.	This action is to be reported as part of the Governance Review. It will remain on the Statement until the review is completed and details have been provided.	Vikki Cuthbert – Corporate Governance	31/03/17	
11.	Council 25/02/16	<u>City Region Deal – Financial Implications</u> The Council agreed to instruct the Chief Executive to prepare		Angela Scott – Office of Chief Executive Richard Sweetnam		

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		a report to the Finance, Policy and Resources Committee on the City Region Deal outlining the financial implications for projects agreed under the Heads of Terms agreed with the United Kingdom and Scottish Governments.				
12.	Council 25/02/16	<p><u>Scottish Government Grant</u></p> <p>The Council agreed to instruct the Head of Finance to prepare a report to the Finance, Policy and Resources Committee meeting in April 2016 showing the per head of population grant Aberdeen City Council receives from the Scottish Government in comparison to other local authorities but in particular Dundee, Edinburgh and Glasgow based on the settlement received.</p>	A report is included on the agenda for consideration.	Steve Whyte – Corporate Governance	19/04/16	19/04/16
13.	Council 25/02/16	<p><u>Poverty Alliance Scotland</u></p> <p>The Council agreed to instruct the Chief Executive to bring forward to the Finance, Policy and Resources Committee meeting in September 2016 a report giving consideration to the Council joining Poverty Alliance Scotland as an integral part of the Council's strategy on</p>		Angela Scott – Office of the Chief Executive	20/09/16	

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		Opportunities for Tackling Poverty and Inequality also due to be reported at that meeting.				
14.	Council 25/02/16	<p><u>Community Empowerment Act – Non Domestic Rates</u></p> <p>The Council agreed to instruct the Director of Communities, Housing and Infrastructure to report back to the Finance, Policy and Resources Committee in June 2016 on how the powers conferred on the Council through the Community Empowerment Act in relation to Non Domestic Rates could be used for the benefit of businesses and communities in the city.</p>		Pete Leonard – Communities, Housing and Infrastructure	07/06/16	
15.	Finance, Policy and Resources 16/2/16 Article 13	<p><u>Twinning and International Partnerships</u></p> <p>It was agreed that a Twinning Annual Review Report would be submitted to the Finance, Policy & Resources Committee on 19 April 2016.</p>	A report is included on the agenda for consideration.	Laura Paterson – Office of Chief Executive	19/04/16	19/04/
16.	Finance, Policy and Resources 16/2/16 Article 15	<p><u>Aberdeen Japan Strategy</u></p> <p>The Committee agreed the following:- (a) to instruct Officers to proceed with organising</p>	A report relating to (a) is included on the agenda for consideration.	Elaine Robertson – Communities, Housing and Infrastructure.	(a)19/04/16 (b) ? (c)16/02/17	19/04/16

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		<p>the “Glover Club” as outlined within the strategy for local businesses interested in trading with Japan and report back to this committee in April;</p> <p>(b) to instruct officers to liaise with Visit Aberdeen and the Aberdeen-Japan strategy author to develop a plan to promote Aberdeen to Japanese visitors and to report back to this committee;</p> <p>(c) to accept a report in January 2017 at the conclusion of the Strategy period, detailing the activity delivered in Year 2 (2016) and evaluating the impact of the strategy overall</p>				
17.	Finance, Policy and Resources 16/2/16 Article 16	<p><u>Sustainable Food Cities</u></p> <p>The Committee agreed that the Committee note the report and that a detailed proposal will be developed and brought back to the committee in six months.</p>		Paul Tytler – Communities, Housing and Infrastructure	20/09/16	
18.	Finance, Policy and Resources 16/2/16	<p><u>Opportunities for Tackling Poverty and Inequality</u></p>		Paul Tytler – Communities, Housing and	20/09/16	

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	Article 17	It was agreed that the Committee note this report and agree an update is brought back for consideration in <u>six</u> months.		Infrastructure		
19.	Council 02/03/16	<p><u>Twinning and International Partnerships</u></p> <p>The Council resolved to refer the report to the next meeting of the Bulawayo Trust for further consideration with a view to a decision being taken at the meeting of the Finance, Policy and Resources Committee on 19 April 2016.</p>	The Bulawayo Trust next meets on 20th April, therefore their views would be submitted to the next FP&R meeting in June.	Laura Paterson – Office of Chief Executive	07/06/16	
20.	Finance, Policy and Resources Committee 23/04/15 Article 26	<p><u>Satrosphere – Bank Guarantee Renewal 2015/16</u></p> <p>It was agreed that a report providing detail on the outcomes of the property surveys being undertaken at 179 Constitution Street will be presented to a future meeting.</p> <p>This item was referred from the FP&R Committee Business Statement to the Property Sub Committee at its meeting on 3rd December 2015.</p>	<p>Asset Management will be progressing this issue with the intent to report, initially, through the next meeting of the Property Sub-Committee and, as required, to a later Finance, Policy and Resources Committee meeting.</p> <p>A Report is scheduled to be submitted to the Property Sub-Committee meeting on 24 May 2016</p>	Jim Argo		

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21.	Audit, Risk and Scrutiny 09/03/16	<p><u>PVG Checks – Cross Service Recruitment Procedures</u></p> <p>The Committee agreed to instruct the Interim Director of Corporate Governance and the Director of Education and Children's Services to submit a report to the Education and Children's Services Committee on 2 June 2016 and the Finance, Policy and Resources Committee on 7 June 2016 in respect of recommendations made by Internal Audit on PVG checks in their internal audit report Recruitment and Selection</p>		Richard Ellis & Gayle Gorman	07/06/16	07/06/16
22.	Audit, Risk and Scrutiny 09/03/16	<p><u>Complaints Against Officers Policy</u></p> <p>to instruct the Director of Corporate Governance to develop a new policy for dealing with complaints against officers, in liaison with trade unions to ensure a consistent approach was maintained across the Council regardless of officer grades; and to instruct the Director of Corporate Governance to report to the Finance, Policy and Resources Committee on 7 June 2016 with</p>		Richard Ellis	07/06/16	07/06/16

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		proposals for a new policy relating to complaints against officers.				